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**ISLAND COUNTY COMMISSIONERS' WORK SESSION SCHEDULE
FEBRUARY**

**REGULAR WORK SESSION
3rd WEDNESDAY, FEBRUARY 17, 2010**

9:00 a.m.	Public Works
10:15 a.m.	GSA
10:30 a.m.	Human Resources
10:45 a.m.	Juvenile
11:00 a.m.	Planning & Community Development

NOON BREAK

1:00 p.m.	Health Department
1:30 p.m.	Auditor
1:45 p.m.	Extension
2:00 p.m.	Central Services
2:15 p.m.	Assessor
2:45 p.m.	Budget Director

The Board of County Commissioners meets in Work Session routinely on the first three Wednesdays of each month (unless otherwise scheduled). Work Sessions are held in the Annex Building, Commissioners' Hearing Room, #B102, 1 NE 6th Street, Coupeville, Wa.

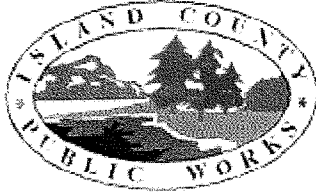
Work sessions are public meetings which provide an opportunity in an informal workshop format for the Board to review in detail ongoing issues with individual departments and elected officials. This time also is used for the Board to meet with other agencies, committees and groups to discuss specific topics of mutual interest. Items are typically first reviewed at Work Session before being scheduled on the agenda for the Board's regular business meetings held on Mondays.

Times for each department are approximate. Due to time constraints, a time slot scheduled for a specific department may be revised (earlier or later) as the Work Session progresses. Because of the workshop format and time sensitivity of certain items, topics may be discussed that are not included on a department's agenda.

Persons requiring auxiliary aids/services should call Island County Human Resources at 360 – 679-7372, 629-4522 Ext. 7372, or 321-5111 Ext. 7372 – at least 24 hours prior to the meeting.

BOCC:pd

cc: Elected Officials
Appointed Department Heads
Press



**ISLAND COUNTY PUBLIC WORKS
COMMISSIONERS AGENDA
~ WORK SESSION ~
February 17, 2010 @ 9:00 a.m.**

*Bill Oakes, Director/County Engineer
Steven P. Marx, Assistant Director
Randall C. Brackett, Assistant County Engineer*

County Commissioners: *Helen Price Johnson, Chair
Angie Homola, Member
John Dean, Member*

Staff: *Pam Dill*

Public Works Staff Present:

Others Present:

I. Roads

A. Subject: **Discuss Purchase of Four Pick-ups off WA State Contract**
Attachments: Purchase Order & Current Contract Information
Proposed Action: Discussion –
Action:

B. Subject: **Sign Contract**
Attachments: Bid Tab, Engineer's Recommendation & Bid Award
Proposed Action: Discussion –
Action:

C. Subject: **Local Agency Agreement – Roadway Preservation Supplemental Agreement No. 1**
Attachments: Supplemental Agreement No. 1
Proposed Action: Discussion –
Action:

D. Subject: **Money for Main Street – Potential Federal Stimulus Projects**
Attachments: Project Spreadsheet
Proposed Action: Discussion –
Action:

E. Subject: **2010 Road Levy Certification**
Attachments: Road Levy Certification
Proposed Action: Discussion –
Action:

II. Solid Waste

A. Subject: **Refrigerating & Appliance Hauling Contract**
Attachments: Bid Summary & Recommendation for Bid Award
Proposed Action: Discussion –
Action:

**ISLAND COUNTY PUBLIC WORKS
COMMISSIONERS AGENDA
~ WORK SESSION ~
February 17, 2010 @ 9:00 a.m.**

III. Public Works

A. Subject: **Natural Systems On-Call**
Attachments: None – Discussion Only
Proposed Action: Discussion –
Action:

B. Subject: **Rhody Sidewalk CIP Project, Saratoga Woods Demo/Gazebo Renovation**
Attachments: Map of Rhody Park
Proposed Action: Discussion –
Action:

C. Subject: **Parks Plan**
Attachments: Parks Plan
Proposed Action: Discussion –
Action:



ISLAND COUNTY
GENERAL SERVICES ADMINISTRATION

Betty J. Kemp, Director x7378

GSA WORK SESSION AGENDA
Feb 17, 2010

GSA

- Subject: Amendment No. 5 to contract with Whidbey Animal's Improvement Foundation.
- Description: Amends annual contract payment to Whidbey Animal's Improvement Foundation [WAIF] for the operation of animal shelter to provide care and housing for animals impounded. Amount: \$4,237.73 monthly, \$50,852.76 annually (RM-GSA-10-0014)
- Attachment: Yes
- Proposed Action: Approval to move forward to Monday February 22, 2010 meeting
-
- Subject: Amendment No. 6 to contract with Whidbey Island Animal Control, Inc.
- Description: Amends annual contract payments to Whidbey Island Animal Control, Inc. to act as impounding authority for Island County. Amount: \$5,731.04 monthly, \$68,772.48 annually (RM-GSA-10-0016)
- Attachment: Yes
- Proposed Action: Approval to move forward to Monday February 22, 2010 meeting.

Subject: Amendment No. 5 to contract with Camano Animal Shelter Association.

Description: Amends annual contract payment to Camano Animal Shelter Association (CASA) for operation of animal shelter to provide for care and housing of impounded animals. Amount: \$2,227.84 monthly, \$26,734.08 annually (RM-GSA-10-0013)

Attachment: Yes

Proposed Action: Approval to move forward to Monday February 22, 2010 meeting.

Subject: Amendment No. 5 to contract with Camano Island Kennels, LLC.

Description: Amends annual contract payments to Camano Island Kennels, LLC, for animal control services. Amount: \$3,660.60 monthly, \$43,927.20 annually. (RM-GSA-10-0015)

Attachment: Yes

Proposed Action: Approval to move forward to Monday February 22, 2010 meeting.

Subject: Appointments and Designations to the Washington State Risk Pool

Description: Designate/appoint county employees to fill the positions of Director, Alternate Director, Risk Manager, Safety Officer, and Claims Administrator for representation in the Washington State Risk Pool

Attachment: Yes

Proposed Action: Approval to move forward to Monday February 22 2010 meeting.

**HUMAN RESOURCES
WEDNESDAY, FEBRUARY 17, 2010
WORK SESSION**

Temporary pay increase for Carla Waite – Facilities



**JUVENILE AND FAMILY
COURT SERVICES**

Alan R. Hancock
Judge
Vickie I. Churchill
Judge

Michael Merringer
Administrator

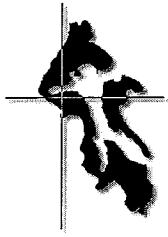
TO: Board of Island County Commissioners

FROM: Michael S. Merringer

DATE: February 9, 2010

SUBJ: Work Session Agenda

1. Subject: Contract Amendment JABG
 2. Description: Federal Grant that supports the Alternative to Detention Work Crew
 3. Attachment: n/a
 4. Proposed Action: Approve
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ISLAND COUNTY PLANNING & COMMUNITY DEVELOPMENT

COMMISSIONERS AGENDA

- Work Session -

February 17, 2010 @ 11:00 a.m.

Subject: RFP for Permit Tracking Software

Subject: PAA for Assistant Planner (Replacement Position)

Proposed Action: Approval to move forward

Subject: PAA for Associate Planner- Current Use Planner (New Position, Funded by Revenue)

Proposed Action: Approval to move forward

Handouts will be available at meeting

**ISLAND COUNTY HEALTH DEPARTMENT
M E M O R A N D U M**

February 9, 2010

TO: Helen Price Johnson, Chair
Board of County Commissioners

FROM: Keith Higman
Health Services Director

SUBJ.: Health Department Work Session – Wednesday, February 17, 2010

Administration

1. Subject: Purchase Order 8964
Description: Purchase Order to Miskimens Design for Community Action Report Booklets required by and paid for by ACHIEVE grant
Attachment: Yes
Proposed Action: Move forward for BICC signature following legal and risk review
2. Subject: Purchase Order 8962
Description: Purchase Order to Printery Communications for Home Sewage System Brochures used in the on-site program
Attachment: Yes
Proposed Action: Move forward for BICC signature following legal and risk review

Environmental Health

3. Subject: Contract with Department of Ecology – WRIA 6 Education & Outreach Program
Description: Contract No. G1000316 for \$119,510. Reissue of contract presented earlier under same contract number with a reduced/revised contract amount. Funding for education and outreach for watershed planning and water-related issues
Attachment: Yes
Proposed Action: Move forward for BICC & BOH signature following legal and risk review

Nursing Services

No agenda items

Assessment

No agenda items

AUDITOR
Staff Session
February 17, 2010

1. Update on Acquisition and Installation of exterior mounted ballot drop boxes for 400 Main and Camano Annex.
2. Update on Elections
 - New ballot drop boxes
 - April – none filed at this point, expect one May special election for SWSD for a new bond measure
 - New legislation pertaining to flaps on ballot
 - Update on election worker training
3. Finance reports

***WSU EXTENSION
STAFF SESSION
FEBRUARY 17, 2010***

Progress on Contracts and Amendments

- Amendment No. 1
Porter Group LLC
Services Agreement increase by 64 hours in the amount of \$2,240.00
relating to Cornet Bay Restoration Project
- Amendment No. 1
Sarah Schmidt dba Terrafilia
Project Services Agreement increase by 66 hours in the amount of
\$1,650.00
- Services Agreement – DRAFT
Stacey Neumiller dba NeuDesign
Services agreement in the amount of \$6,545.00 for web maintenance
funded by the following sources:
 1. State of Washington/Department of Ecology for Marine Resources
Committee and Shore Stewards February 1, 2010 through June 30,
2011
 2. Extension Current Expense for Administration, 4-H, Master
Gardeners and Noxious Weed Control Board for 2010 Budget
Year
 3. Interdepartmental for Solid Waste/Waste Wise for 2010 Budget
Year

General Update

ISLAND COUNTY CENTRAL SERVICES

February 17, 2010

AGENDA

- General status report and discussion

Assessor's Work Session Report

Wednesday, February 17, 2010

Dave Mattens, Assessor

Agenda

Mapping Division:

- *Segregation Section* - Backlog Update:
 - December 2009 155
 - January 2010 152
 - As of February 8, 2010 ~151??
- *Cartography Section*
 - Progress report and presentation on parcel layer development funded by the GIS Broadband mapping grant
 - Restoring cartographers to permanent full time employment

Appraisal Division:

- *Levy update:* Certified levy to the Treasurer's Office – February 1, 2010
- *Personal Property:* Mailed 1627 "Additions & Deletion Forms."
 - The Issue: \$0.44 versus \$0.33 ½ per five digit zip code
 - Standard rate: \$715
 - Need Bar Code to take advantage of major discount: \$545
 - Difference: \$170
 - Presort only provided 2 ½ cent savings/envelope, or \$40.68.
- *Residential:* Area 5 Revaluation: Entry complete: ~55%; Field work complete: ~63%

Administration Division:

- *Senior Citizen* – ~1800 update applications to be mailed in February. Bar coding would add additional savings because of having to live in the County (5-digit zip code)
- *Current Use* – Technology fees, increase application fees for Open Ag and DF
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Technology Update:

- Roundup discussion on True Automation's visit, Skagit County road trip, and County-wide demo

**BUDGET DIRECTOR
WORK SESSION
FEBRUARY 17, 2010**

- (1) **Subject:** **Civil Service Commission appointments**
Description: The BOCC appoints Civil Service Commission members for 6 year terms. The Civil Service Commission consists of 3 members plus a Secretary/Chief Examiner. Members must be citizens of the United States, a resident of Island County for at least 2 years immediately preceding appointment, and a registered voter in Island County. At the time of appointment, not more than two commissioners can be of the same political party.
Attachment: Yes
Proposed Action:
- (2) **Subject:** **Five (5) Year Budget Projections and further discussion of Citizens Advisory Financial Task Force**
Description:
Attachment:
Proposed Action: